



Elections Office of the Registrar of Voters

Application for Elections Office Speaker

1. Fill Out Your Contact Information

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| Organization: | |
| Contact Name: | |
| Contact Title: | |
| Phone & Fax Numbers: | |
| Organization Address: | |
| Email: | |
| Website: | |

2. Provide Your Event Details

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| Event Name: | |
| Event Location: | |
| Event Date & Time: | |
| Event Purpose: | |
| Event Type: | |
| Audience Size: | |

3. Request Your Presentation Details

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|-------------------------|---|
| Requested Topics: | <input type="checkbox"/> Voter Registration Training |
| | <input type="checkbox"/> Election Education |
| | <input type="checkbox"/> Other: _____ |
| Presentation Format: | |
| Presentation Time: | |
| Presentation Length: | |
| Equipment Available: | <input type="checkbox"/> Projector <input type="checkbox"/> Laptop/Computer <input type="checkbox"/> Other: _____ |
| Additional Information: | |

4. Sign Acknowledgement and Agreement

On behalf of my organization, I acknowledge and agree to the following:

- Submitting an application does not guarantee a speaker. Speaker availability is limited in the weeks leading up to an election.
- My organization is responsible for making all necessary arrangements for the facility, including reservations, facility use agreements, room set-up, insurance, licenses, and permits.
- My organization agrees to submit to the Elections Office for approval any and all printed materials, media releases, or advertising which mention the San Bernardino County Elections Office or contain the Elections Office's logo prior to distribution, broadcast, or publication.

Signature: _____

Date: _____

5. Submit Your Application

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| By Email: | communications@sbcouneyelections.com |
| By Fax: | (909) 387-2022 |
| By Mail or In Person: | San Bernardino County Elections Office 777 E. Rialto Avenue, San Bernardino, CA 92415 |

For Office Use Only

| | |
|------------------------|---|
| Final Decision: | <input type="checkbox"/> Y <input type="checkbox"/> N |
| Staff Member Assigned: | |
| Comments: | |